

Homeowner Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Mailing address if different that proposed improvement(s): \_\_\_\_\_  
\_\_\_\_\_

My request involves the following type of improvement:

- Landscaping       Deck/Patio       Air Conditioner       Satellite Dish
- Other: \_\_\_\_\_

Describe improvements: (Include any brochures, documentation, pictures, diagrams/drawings, plans, materials, colors, measurements and etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Planned Start Date: \_\_\_\_\_ Planned Completion Date: \_\_\_\_\_

I understand I must receive approval of the Architectural Control Committee in order to proceed. I understand that ACC Approval does not constitute approval of the local building department and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval. I have read the applicable community documents and will comply. I also understand that I shall maintain proper drainage away from my foundation and not impede proper drainage swales on my lot when installing landscape or building improvements. Upon completion of my improvement, I hereby authorize the ACC Committee and Colorado Property Management Services to enter onto my property for exterior inspection at a mutually agreed upon time. I understand that the ACC Committee will act on this request **within forty-five (45) days** of receipt and will contact me in writing regarding their decision and that I must receive that decision **prior** to commencement of any improvements.

Date: \_\_\_\_\_ Homeowners Signature: \_\_\_\_\_

ACC Action:  Approve as Submitted.  
 Approve subject to the following requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
 Disapproved because: \_\_\_\_\_

Architectural Control Committee Member: \_\_\_\_\_ Date: \_\_\_\_\_

**Return Form To:**

**Maximum Property Management**  
2851 S Parker Road, Suite 840, Aurora, CO 80014  
**Tele:** (303) 369-0800 **Fax:** (303) 369-0801 **Email:**  
JenW@MaximumMgt.com