



August 1, 2016

re: City and County of Denver - Annual Residential Fire Safety Equipment Report

Attention Pebble Creek Unit Owners:

Unit Owners are required to complete and return the enclosed "Residential Fire Safety Equipment Report" to the Pebble Creek HOA Office.

Your filing deadline is September 20, 2016.

Your cooperation is appreciated. Denver City & County ordinances require the HOA to report individual Unit Owners who fail to deliver a completed Report to the HOA Office before September 20, 2016.

There is no grace period. Please complete the Residential Fire Safety Equipment Report today and return it to the HOA Office. Related information can be found on our website (hoapebblecreek.org) and the Denver Fire Department website at: <https://www.denvergov.org/content/denvergov/en/fire-department-home/inspections.html>

Completed, signed reports may be either:

- placed in the mailbox slot at the Clubhouse, or
- scanned into a PDF file and emailed to reports@hoapebblecreek.org - please put your unit number in the subject line of the message along with "fire safety" for example "unit 555 fire safety"
- mailed to
 - Pebble Creek Condominiums
 - 3550 S Harlan St Office
 - Denver, CO 80235-2711

Sincerely,
Pebble Creek Board of Directors



DENVER
THE MILE HIGH CITY

CITY AND COUNTY OF DENVER

**Department of Safety
Fire Department**
Fire Prevention Division

P.O. Box 40385
Denver, CO 80204
p: 720.913.3474
f: 720.913.3587

Residential Fire Safety Equipment Report

Homeowner: *As a homeowner or tenant in a multi-unit residential facility, you are required to complete this report **and submit it to the property management or homeowners' association (HOA) annually**, unless the management is doing the required maintenance for you. We recommend that batteries in detectors be changed in the spring and fall—same time you change the clocks for daylight savings time. Portable fire extinguishers must be inspected once a year and hydrostatically tested every five years.*

Property Manager or HOA Administrator: *As a property manager or homeowners' association administrator, you are required to obtain Residential Fire Safety Equipment Reports for each unit annually. The reports must be kept on file and ready for inspection by Denver Fire Department personnel for three years.*

You may download additional forms at:

<https://www.denvergov.org/Services/FirePrevention/HomeFireSafety/SmokeDetectorsCarbonMonoxideDetectorsandFire/tabid/437025/Default.aspx>

Date: _____

Name: _____

Address: _____ Unit # _____

Denver, CO 802 _____

SMOKE ALARM *(should be tested monthly and batteries changed at least annually)*

Number of smoke alarms in residence _____ Year(s) of manufacture _____

Date test was completed _____ Batteries changed? Yes No

PORTABLE FIRE EXTINGUISHER *(must be inspected once a year)*

Number of portable fire extinguishers in residence _____ Year(s) of manufacture _____

Date of last inspection _____

CARBON MONOXIDE ALARM *(should be tested monthly and batteries changed at least annually)*

Number of carbon monoxide alarms in residence _____ Year(s) of manufacture _____

Date test was completed _____ Batteries changed? Yes No